



Guthrie School

PO Box 299, Lancaster Park, AB T0A 2H0

Phone: (780) 973-3111

Principal: V. Pollmann Vice-Principal: A. Traub



November 6, 2018

Guthrie Parents:

Re: **PARENT / TEACHER INTERVIEWS**

The dates for our November Parent/Teacher interviews are set for:

- **November 19, 2018 (Monday - 3:30pm to 6:30pm)***
- **November 21, 2018 (Wednesday - 3:30pm to 6:30pm)***

Due to the large volume of parent/teacher interviews, you are limited to your scheduled interview time of 15 minutes. If you require additional time, please make special arrangements with the teachers involved.

We will once again be doing the booking for Parent/Teacher interviews online through School Interviews. **The interview site is now open!**

Booking Online:

1. All conference times are booked through www.schoolinterviews.ca
2. Log in with our school access code – **zuy2y**
3. Enter parent's name, email address, and student(s) name(s)
4. Choose the teacher(s)
5. Select your conference time(s)
6. You will receive a confirmation email

*** Please note: On November 19 the www.schoolinterviews.ca site will be closed at 12:00 pm and open again at 6:30 pm. The site will close again at 12:00 pm on November 21. Please be aware of these times when planning your interviews.**

If you have any questions/concerns with the Parent Portal or booking parent/teacher interviews online, please contact me at the school.

Mr. Traub
Guthrie School - Vice Principal

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